

Ashalata Bisoyi
Transaction Processor - Oracle India Private Limited

Bengaluru, Karnataka - Email me on Indeed: [indeed.com/r/Ashalata-Bisoyi/cf02125911cfb5df](https://www.indeed.com/r/Ashalata-Bisoyi/cf02125911cfb5df)

To secure a position an esteem organization with good working culture that will help my career in the field of finance through my sincerity, hard works and skills.

WORK EXPERIENCE

Transaction Processor

Oracle India Private Limited -

April 2016 to Present

2 Year of experience with Oracle India Private Limited in expense team. My work is auditing of expense reports of employees of all the countries, handling queries through emails and calls also.

JOB DESCRIPTION

- Auditing of expense reports of the employees for all the countries and working on service portal (Answering queries through email)
- Handling the team in absence of seniors.
- Working on Payment Rejections, export of expense reports to AP.
- Take care of running Backlog, Having knowledge about travel advance.

EDUCATION

Master of Finance and Control in MFC

Khallikote Autonomous college - Brahmapur, Orissa

2015

Bachelor in Commerce

Berhampur university - Brahmapur, Orissa

2013

Accounting

Science College, Hinjilicut - Brahmapur, Orissa

2010

Education

Council of Higher Secondary - Orissa, IN

2008

Government girls High school - Hinjilikatu, Orissa

<https://www.indeed.com/r/Ashalata-Bisoyi/cf02125911cfb5df?isid=rex-download&ikw=download-top&co=IN>

Board of Secondary Education - Orissa, IN

ADDITIONAL INFORMATION

- Good analytical skills and flexible in work atmosphere.
- Able to handle complex situation under process
- Willingness to learn
- Ability to meet deadlines
- Every time accept the new challenges

OTHER QUALIFICATIONS

- DOEACC O LEVEL
- M.S. OFFICE